



Approved For Release 2000/09/06 : CIA-RDP79-00798A000600050009-8

UNITED STATES
ENERGY RESEARCH AND DEVELOPMENT ADMINISTRATION

WASHINGTON, D.C. 20545

MAR 14 1975

Norme
May have comments
ASAP on itinerary.

R.

Mr. N. Turtanov
Deputy for Automated Information
Systems and Information Processing
State Committee for Science and
Technology
U.S.S.R. Council of Ministers
11, Gorky Street
Moscow K-9, U.S.S.R.

Dear Mr. Turtanov:

As promised by Mr. Burchinal in his telegram to Eng. Arutyunov earlier this week, it is my pleasure to send you herewith our proposal for a meeting in Washington of Research Group I on the Development of a Common Machine-Readable Format.

We suggest deferring the meeting from April to May in order to permit sufficient time for both sides to review materials exchanged, especially sample machine-readable records. The final two weeks of May are suggested because of certain schedule conflicts in the U.S. earlier in the month. We are, of course, ready to adjust the dates to meet the needs and convenience of the Soviet side to the maximum extent possible. We have cleared these dates, however, with most of the U.S. organizations that may be involved in our discussions and the indicated time periods are being held free until we hear from you.

We strongly urge that sufficient time be allowed for the Soviet members of the group to visit organizations in the U.S.A. which are doing important work in areas directly related to the group's activity, both in the Washington, D.C., area and elsewhere. Since some of these organizations are located at some distance from Washington, we feel that time must be allowed for travel from one place to another and therefore recommend a visit of about 14 days.

The institutions listed on the suggested schedule have been carefully selected to provide our Soviet colleagues with a good insight into the kinds of computer-based information activities now going on in this country. The list is, of course, not yet complete, but all institutions suggested have expressed willingness to receive the committee. If you would like to suggest additional institutions or delete any on the list, we shall do our best to meet your wishes.



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Mr. N. Turtanov

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In order to complete arrangements we need to receive confirmation of the number of visitors we can expect and their names by telegram no later than April 1. Based on information available to us today, I am assuming that Mr. Gilyarevskiy and Mr. Tarasov will be coming in addition to yourself.

When we hear from you concerning your thoughts on the suggested schedule, we shall reply promptly with detailed information on arrangements, including information on the number of airplane ticket coupons that will be needed. It is our understanding that the Soviet side will pay air travel and per diem costs and that we shall be responsible for local travel, interpreters, secretarial services, reservations, and all other local arrangements within the U.S. Please let us know your preferred price range for hotel accommodations. Optional activities for free time will be planned.

We look forward to hearing from you.

Sincerely,

Original Signed by
Thomas E. Hughes

Thomas E. Hughes, Chief
Systems Development Branch
Office of Public Affairs

Enclosure:
Suggested Schedule

cc: L. G. Burchinal, NSF

25X1A

L. G. Livingston, CLR
H. D. Avram, LC
M. Krasny, NTIS

bcc: E. Pronko, NSF
O. H. Ganley, Dept. of State
B. D. Hill, OAIA

Eugene Pronko, NSF, has concurred in the text of this letter.

OFFICE ▶	OPUB					
SURNAME ▶	TEHughes:bw					

Suggested Schedule

May 18	Arrival
May 19 } May 20 }	Conference-table meetings in Washington
May 21 } May 22 } May 23 }	Discussions at major computerized information processing centers in Washington (Library of Congress, National Technical Information Service, National Library of Medicine, etc.)
May 24 } May 25 }	Weekend activities and free time in Washington area
May 26	Travel to California
May 27 } May 28 }	Lawrence Berkeley Laboratory, Stanford University, Lockheed Information Systems Department, Precision Instruments Co.
May 29 } May 30 }	Midwest U.S.A., including Chemical Abstracts Service, Ohio College Library Center, etc.
May 31	Depart Dulles International Airport